

**APPLICATION FORM
FOR VOLUNTEER WORK
AT THE MINISTRY OF FOREIGN AFFAIRS OR DIPLOMATIC POST**

1. **Surname:**
2. **Given name:**
3. **Father's given name:** **Mother's given name**
4. **PESEL** (Polish citizens only):
5. **Place of residence:**

Contact telephone number (obligatory):.....

E-mail address:

6. **Citizenship**

Other citizenship(s).....

7. **Education:**

School/university:

Field of study:

Specialization:

8. **Additional qualifications, professional experience**

9. **Language proficiency, in accordance with the Common European Framework of Reference for Languages**

Language	A1	A2	B1	B2	C1	C2
Polish						

10. **Preferred MFA organizational units or diplomatic post** (name and address) for volunteer work:

a)

b)

c)

Suggested volunteer work date(s):.....

11. **Please justify your decision to apply for the volunteer work and your choice of MFA organizational unit or diplomatic post**

I agree to the processing of the personal data included in the present application form for the purposes of the recruitment process (pursuant to the Personal Data Protection Act of 29 August 1997; Journal of Laws 2002 no. 101, item 926 as amended)

Place and date.....

Signature.....

NOTE

The following documents must be attached to the application form:

1. Photocopy or scan of ID card or passport page(s) providing personal data and date of validity,
2. Declaration confirming that the applicant has read the internship and voluntary work rules constituting Appendix no. 1 to the Ordinance¹,
3. Original declaration of clean criminal record (according to the template constituting Appendix no. 2 to the Ordinance)¹

¹ Ordinance no 13 of the Director General of the Foreign Service of 30th May 2011 on the organization and rules governing internships, volunteer work and traineeships at the Ministry of Foreign Affairs or diplomatic post